



### Event Space Rental Agreement and Contract

Event Date: \_\_\_\_\_ Number of Guests: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Set-Up Time: \_\_\_\_\_ Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Preferred Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Simple Bliss' Standard Rental Fee is \$60 up to 4 hours.

Anything exceeding 4 hours becomes a daily rate of \$125

#### **Policies and Regulations**

A non-refundable Date-Hold Deposit of \$50 along with a signed Event

Space Rental Agreement is required to reserve the event date and times.

All balances must be payable to Simple Bliss 5 days in advance of the event.

No refunds will be issued within the 5 days prior to the scheduled event.

Standard rental time includes set-up and clean up, more time is subject to an additional fee of \$15/hour, a full hour will be charged regardless of the increment exceeded.

Cash, check, and credit cards are accepted.

Simple Bliss is not responsible for lost, damaged, or stolen equipment or objects left on the premises.

**Noise**

Renter acknowledges that the premises are located in a spa environment where services may be in session. Should the event be held during normal business hours it is the responsibility of the facilitator to make participants aware and be mindful of loud or disturbing conversations.

**Capacity**

Renter understands that the maximum standing capacity of Simple Bliss Enlightenment room is 20 people and will not exceed this limit.

**Cleaning and Equipment Removal**

Simple Bliss will be in a clean condition prior to the event. Within one (1) hour following the event, the Renter is required to remove all equipment and return the space to the same clean condition in which it was found.

**City, County, State, and Federal Laws**

The Renter agrees to comply with all applicable City, County, State, and Federal laws and shall conduct no illegal act on the premises. The Renter shall not sell alcohol on the premises at any time and the Renter may not serve alcohol to minors on the premises at any time.

Simple Bliss reserves the right, in its exclusive discretion, to expel anyone who in its judgment is intoxicated or under the influence of alcohol or drugs, or who shall in any manner do or participate in any act jeopardizing the rights, use permit, or insurability of Simple Bliss or the safety of its staff, guests, or building contents.

**Entry and Exit**

The Renter agrees that employees/staff of Simple Bliss may enter and exit the event space during the event. Discretion will be used to fullest extent for minimal exposure but may at some times be necessary. Special considerations \_\_\_\_\_

Primary Contact/Renter Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Liability**

Renter agrees to indemnify, defend, and hold Simple Bliss, its building owners, officers, and agents harmless of and from any liabilities, costs, penalties, or expenses arising out of and/or resulting from the rental and use of the premises, including but not limited to, the personal guarantee of provision, service, and dispensing of payment by Renter.

In the event Simple Bliss, its building owners, officers, and/or agents, are required to file any action in court in order to enforce any provisions of this agreement, Renter agrees to pay Simple Bliss, its building owners, officers, and/or agents, all reasonable attorney fees, court fees, and costs of suit incurred by Simple Bliss, including all collection expenses and interest due.

Primary Contact/Renter Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Acknowledged, Agreed and Authorized by Primary Contact/Renter:

\_\_\_\_\_ Date: \_\_\_\_\_

Acknowledged, Agreed and Authorized by Simple Bliss:

\_\_\_\_\_ Date: \_\_\_\_\_

Date Hold Deposit (Non-Refundable): Amount \$50 Date Due: \_\_\_\_\_

Standard Space Rental Fee:

Amount: \$60 (1-4 hours) or \$125 daily (4-8 hours) Date Due: \_\_\_\_\_

Additional Time: Amount: \_\_\_\_\_

Simple Bliss provides the use of the following items upon request:

Folding tables including linens.

Chairs

Easel/white board

Coffee & Tea Service within reason for attending participants.

Any unreasonable consumption of provisions may be subject to extra fees.